

NEBRASKA DEPARTMENT OF HEALTH AND HUMAN SERVICES

GUIDANCE DOCUMENT

“This guidance document is advisory in nature but is binding on an agency until amended by such agency. A guidance document does not include internal procedural documents that only affect the internal operations of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules and regulations made in accordance with the Nebraska Administrative Procedure Act. If you believe that this guidance document imposes additional requirements or penalties on regulated parties, you may request a review of the document.”

Pursuant to
Neb. Rev. Stat. § 84-901.03

NEBRASKA

Good Life. Great Mission.

DEPT. OF HEALTH AND HUMAN SERVICES

Policy for Determining Income Verification and Household Size

The Nebraska Chronic Renal Disease (CRD) Program is a client assistance program that provides payment for pharmaceutical and dialysis services to eligible Nebraska residents diagnosed with Chronic Kidney Disease. Clients apply for the program through their dialysis social worker and must meet income, citizenship and treatment guidelines.

Income Verification

When applying for the CRD Program, a client must submit proof of her/his income and proof of income for his/her spouse, if applicable.

Proof of income sources include the following:

- Page one (1) of the most recent Federal income tax return. The adjusted gross income amount is used to determine income.
- The most recent Social Security Disability or Supplemental Security Income (SSI) benefit statement. The gross amount of benefits is used to determine income.
- The most recent Social Security Retirement, Survivor or Children Insurance benefits statement. The gross amount of benefits is used to determine income.
- The most recent retirement or pension benefit statement (veterans, military and commercial plans).

If a child is listed as a dependent on the parent's federal income tax return, the parent's income is used to determine CRD Program eligibility for the child.

Household Size

Household size is defined as the individual CRD Program applicant – and anyone who is claimed as a dependent on the applicant's Federal income tax return. If the applicant does not file an income tax return and is not claimed as a dependent on a tax return, the household is the applicant and the following (if they live with the applicant):

- Spouse
- Natural, adopted and/or step-children under age 19.

If the applicant is a child, the household includes natural, adopted and/or step-parents and siblings/stepsiblings (if applicable).

Household members must also be listed in the "Family members living in the home during the past year" area on the CRD Program application.

Nebraska Department of Health and Human Services complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex.

Spanish ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-800-722-1715 (TTY: 402-471-9570 or 711 or 1-800-833-7352).

Vietnamese CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-800-722-1715 (TTY: 402-471-9570 or 711 or 1-800-833-7352).